North & East Lubbock CDC Annual Report

October 2015 – September 2016



Housing Counseling Program

Goal 1: Serve 40 clients/households - One-on-One Housing/Credit Counseling

Quarter	Cycle	New Clients	Quarter Total
	October 2015	2	
Quarter 1	November 2015	2	8
	December 2015	4	
	January 2016	2	
Quarter 2	February 2016	2	6
	March 2016		
	April 2016		
Quarter 3	May 2016	0	2
	June 2016	1	
	July 2016	0	
Quarter 4	August 2016	9	13
	September 2016	4	
	Qtr. 1-4 Totals	29	

The NELCDC missed its target of adding 40 new households to its pipeline by 11 new households.

Goal 2: Serve 25 clients/households - Remote One-on-One Housing/Credit Counseling

Quarter	Cycle	New Clients	Quarter Total		
	October 2015	2			
Quarter 1	November 2015	1	6		
	December 2015	3			
	January 2016	1			
Quarter 2	February 2016	8			
	March 2016	2			
	April 2016	2			
Quarter 3	May 2016	3	7		
	June 2016	2 5 1 5 3 3 1 6 4 2 2 2 2 3 2 5 1			
	July 2016	5			
Quarter 4	August 2016	1	7		
	September 2016	1			
	Qtr. 1-4 Totals	28			

The NELCDC exceeded its target of serving 25 households remotely by 3 households.

Goal 3: Serve 75 clients/households – Group Education/Homebuyer Workshops

Quarter	Cycle	Number of Clients Attended	Number of Client Graduates			
	Cycle 11 (Oct. 15)	7 attended	1 graduated			
Quarter 1	Cycle 12 (Nov. 15)	7 attended	2 graduated			
	Cycle 13 (Dec. 15)	9 attended	3 graduated			
	Cycle 1 (Jan. 16)	3 attended	3 graduated			
Quarter 2 Cycle	Cycle 2 (Feb. 16)	5 attended	4 graduated			
	Cycle 3 (Mar. 16)	2 attended	2 graduated			
	Cycle 4 (Apr. 16)	Cancelled	No outcome			
Quarter 3	Cycle 5 (May 16)	Cancelled	No outcome			
	Cycle 6 (June 16)	5 attended	1 graduated			
	Cycle 7 (July 16)	10 attended	4 graduated			
Quarter 4	Cycle 8 (August 16)	11 attended	8 graduated			
	Cycle 9 (Sept. 16)	6 attended	6 graduated			
	Qtr. 1-4 Totals	68	34			

The NELCDC missed its target of serving 75 households via the monthly homebuyer education workshops by 7 households. As was stated in the quarter 1-quarter 3 report, the NELCDC hired new staff in April and May 2016, which had a significant impact on the fourth quarter monthly workshop performance.

Volunteer Administration Program

Goal: 8 New Ambassadors

The NELCDC's new volunteer program, which touts new ambassadors has increased the NELCDC's outreach efforts. **The NELCDC gained 21 new ambassadors** in the FY 15-16 fiscal year! These ambassadors assisted the NELCDC with community cleanups and financial literacy outreach. These 21 ambassadors do not include the six Texas Tech MPA students who served as hospitality volunteers for the 2016 Community Champions Awards Luncheon (pictured below). Note, the young lady on the far left is the NELCDC's administrative intern who is also an MPA-JD student at Texas Tech. Also note the many volunteers who served the community for the Adopta-Spot program volunteers via Habitat for Humanity, an Adopta-Spot program partner.



Referral Partner's Program

Goal: 5 New Referral Partners

The NELCDC's referral partners program is barely one-year old (September 2016). Last year, the NELCDC gained the support of Prime West, Texas Tech Credit Union, and First United Bank who helped facilitate financial literacy workshops. This fall, with new staff the program was reinvigorated and between a few successful monthly luncheons the following **six (6) entities became new referral partners**! These partners help the NELCDC educate clients and become referrals when clients are mortgage-ready or act as referral for other education and guidance:

- 1. First Capital Bank of Texas
- 2. Freedom Mortgage
- 3. First United Mortgage
- 4. Peoples Bank
- 5. City Bank
- Legal Shield

Note, Prosperity Bank became a partner in October 2016 so they are not included in this fiscal year's performance measure. Please also note notable partners who have not officially executed a referral partner's agreement but are critical partners in the work we do to serve the community: BBVA Compass Bank (awarded the NELCDC a \$7,500 financial literacy grant in 11/2016 and another \$10,000 in 10/2016); Wells Fargo and Bank of America allowed NELCDC to host a referral partners luncheon at their bank at no cost; Legal Aid of Northwest Texas has become a partner for foreclosure prevention referrals for many clients who call the NELCDC for assistance; and of course LUNA and Habitat for Humanity have been invaluable partners in outreach and overall community revitalization efforts. All of the NELCDC's success would not be as impactful without the partnerships we are so proud to boast! By the end of the fiscal year, the NELCDC has not implemented a clearing house or a CRA proposal packet, but these outcomes will get underway and will be completed in the next fiscal year. The NELCDC has begun to develop ways to expand this program to ensure there is a mutual benefit for the NELCDC and its partners. Watch the NELCDC website for new Referral Program Partner features!



















Administrative Performance Measures

Please note the following items will be reported in more detail in the year-end report. However, some brief updates are provided below:

- Board development efforts and outcomes
 - o There are no additional updates in board development.
- Professional development
 - An outline of all courses taken by staff, as well as a demonstration of all resources leveraged via the corporation's non-profit status will be outlined in the annual report. It is most important to note the following:
 - All staff members have been able to take various housing and credit counseling training webinar courses, which typically cost \$79 per staff member, at no cost between July 2016 – September 2016 via Neighbor Works.
 - The administrative assistant and executive director took advantage of place-based training in Houston, TX. Two certifications were received, which typically range from \$1300-\$1600 in tuition. The classes were offered for \$100 and \$75. The shared hotel, registration, per diem, and travel is reflected in the \$2084 shown on the profit and loss statement in August 2016 (this was the total for two employees).
- Network Services
 - This has not been implemented to-date.
- Down-payment and closing cost assistance
 - These funds have not been used to-date because a home sale has not been completed to-date.
- Mahon Villas
 - There are no additional updates from the Q1-Q3 consolidated report. However, it is likely a more comprehensive explanation regarding the outcome of the Villa del Norte property may be conveyed in the completed NELCDC FY 15-16 annual report.
- East Lubbock Community Alliance
 - There are no additional updates from the Q1-Q3 consolidated report. However, pictures and descriptive information will be provided in the NELCDC's FY 15-16 annual report, which will highlight the NELCDC's participation and support of the Alliance.

Adopt-a-Spot Program

Goal: 8-10 Households Impacted

Overall, five houses will be impacted in the Dunbar-Manhattan Heights neighborhood. This was the pilot project area for this new program, which began in October 2015. The updates on houses 3, 4, and 5 are documented below.

- 1. House 3 Repairs are still underway. Contractors have been consulted because a new window at the rear of the home was not slated but is desperately needed for this home. A portion of the carport must be rebuilt, and the fascia and soffit in various areas needs to be repaired. The NELCDC hired an inspector to complete an inspection of the work to be completed and a work estimates from contractors is underway. The work on this home is much more extensive; therefore, the labor will be conducted by a professional. This project is also slated to be completed by the end of December.
- 2. House 4 (9) windows were installed but framing is still pending. Priming and painting was also requested and will be provided following window installation.
- 3. House 5 (9) windows have been purchased. Materials needed to complete window framing was also completed. This house is slated to be completed by the end of December.

A total of \$6,885.57 of the \$8,500 budget has been spent in the Dunbar-Manhattan Heights neighborhood. This is largely do to in-kind contributions via volunteer labor as well as some discounted material purchases. Since the NELCDC has received funding for this program over two fiscal years, but a new project has not been implemented in this fiscal year, the NELCDC will not request any additional funding for this program. Plans have begun for new projects to commence in new neighborhoods and the funds from previous funding years (marked as reserves) will be used to complete at least two projects before additional funding is requested for this new program.

Adopt-a-Spot Program Video – Please Click to View



Other Projects and Initiatives (Performance Measures)

Resource Development – Goal – 6 Grants; 1 Gift Acceptance Policy

The Executive Director submitted or is planning to submit the following grant applications:

Grant Submitted	Awarded	Amount
HUD-Choice Neighborhoods Planning Grant	No	\$0
HUD-Housing Counseling Grant	No	\$0
Scharbauer Foundation Grant	No	\$0
Wells Fargo Charitable Foundation Grant	No	\$0
BBVA Compass Charitable Foundation Grant	Yes	\$7,500
CDBG Foreclosure and Demolition Grant	No	\$0
CDBG Public-Private Partnership Infrastructure Grant	Yes	\$108,500
LEDA Grant (connected with Public Private Partnership)	Yes	\$69,651
Chapter 380 Economic Devt. Grant-City of Lubbock	Yes	\$363,547

The NELCDC received a \$7,500 grant from BBVA Compass Bank for the 15-16 fiscal year and an additional \$10,000 on October 1, 2016. The NELCDC also submitted an application to United Way of Lubbock but the application was not funded. The NELCDC will continue to pursue becoming a United Way community partner.

Fundraising – Goal: 1 Event

The North & East Lubbock CDC successfully held its 11th annual Community Champion Awards Luncheon where community pioneers were honored for their service to the community. The luncheon raised \$25,840 for the North & East Lubbock CDC. 20 back packs were provided at the Texas Tech Back-to-School function and 30 back packs were provided at the VOICES back-to-school event at Mae Simmons. More than 90 parents who stopped by the NELCDC's booth at both events signed up as "interested" in financial literacy or becoming an NELCDC ambassador!

Regis Park Development Project

There are no new updates at this time on this project. NELCDC anticipates there may be activity to report in December 2016 or January 2017.

King's Dominion

The NELCDC sold two of the seven lots mentioned in the Q1-Q3 consolidated report. Three other lots are being discussed; the NELCDC will begin construction this fall on a new single-family home. More plans for King's Dominion build-out are underway and will be presented in a report once confirmed. The NELCDC, as required by its grant management agreement with the City of Lubbock is also working to purchase (assemble) land for development in north and east Lubbock. More updates will be provided in the annual report and upcoming FY 16-17 quarterly reports.

Financial Report
Please review this year's profit & loss statement and balance sheet on the following pages. Questions about the contents of this report? Please contact, Monique Coleman, NELCDC Executive Director at (806) 747-1505 or mc.nelcdc@outlook.com

North & East Lubbock CDC Profit & Loss

	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun 16	TOTAL	FY 15	5-16 Budget
Income												
4002 · Community Champion Awards Lunch	0.00	0.00	0.00	0.00	0.00	2,750.00	17,280.00	5,810.00	0.00	25,840.00		
4011 · Housing Counseling Grant	0.00	0.00	0.00	0.00	0.00	7,500.00	0.00	0.00	0.00	7,500.00		
4100 · Interest Income	0.00	0.00	0.51	0.00	0.00	0.14	0.00	0.00	0.13	0.78		
4101 · Other Income	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	15.00	45.00		
Total Income	0.00	0.00	0.51	0.00	0.00	10,250.14	17,310.00	5,810.00	15.13	33,385.78		
Gross Profit	0.00	0.00	0.51	0.00	0.00	10,250.14	17,310.00	5,810.00	15.13	33,385.78		
Expense												
5000 · Administration (Gov & Mgt)												
5001 · Board Meeting Expense	182.00	146.10	210.00	424.69	122.62	132.88	212.95	4.76	109.50	1,545.50	\$	2,000
5003 · D&O and Liability Insurance	1,155.00	1,176.00	1,155.00	0.00	0.00	308.00	0.00	0.00	0.00	3,794.00	\$	4,250
5004 · Administrative Services	80.00	215.90	0.00	0.00	0.00	35.00	0.00	0.00	0.00	330.90	\$	300
5006 · Management Bus. Expenses	0.00	0.00	0.00	75.00	0.00	150.00	0.00	0.00	69.95	294.95	\$	500
Total 5000 · Administration (Gov & Mgt)	1,417.00	1,538.00	1,365.00	499.69	122.62	625.88	212.95	4.76	179.45	5,965.35	\$	7,050
5010 · Personnel (Salaries, Tax, Auto)												
5011 · Executive Director	5,046.00	5,046.00	5,057.70	5,046.00	5,046.00	5,046.00	5,046.00	5,046.00	5,046.00	45,425.70	\$	80,752
5012 · Program Manager	1,213.34	1,213.34	1,060.76	0.00	0.00	0.00	0.00	1,114.71	1,114.08	5,716.23	\$	45,000
5013 · Administrative Assistant	2,691.29	1,576.08	1,647.72	871.62	370.00	81.22	1,071.28	1,810.38	626.11	10,745.70	\$	25,000
5014 · Payroll Taxes	1,040.40	949.98	1,468.94	637.85	536.66	328.26	591.98	923.95	1,013.22	7,491.24	\$	12,500
5015 · Car Allowance	211.95	92.01	123.97	0.00	0.00	29.90	0.00	128.98	0.00	586.81	\$	1,500
5017 · Administrative Intern	0.00	0.00	0.00	0.00	0.00	505.61	0.00	0.00	2,312.92	2,818.53	\$	-
Total 5010 · Personnel (Salaries, Tax, Auto)	10,202.98	8,877.41	9,359.09	6,555.47	5,952.66	5,990.99	6,709.26	9,024.02	10,112.33	72,784.21	\$	164,752
5020 · Health Benefits												
5021 · Executive Director	464.23	375.91	464.23	375.91	375.91	420.07	-100.56	896.54	435.07	3,707.31	\$	6,900
5022 · Program Manager + Spouse	152.02	-30.06	60.98	0.00	0.00	0.00	0.00	-104.44	-104.44	-25.94	\$	6,600
5023 · Administrative Assistant	-57.88	695.36	396.26	340.40	-354.96	0.00	0.00	-18.32	-41.28	959.58	\$	6,600
5024 · Dental & Vision Admin Fee	15.00	0.00	30.00	12.28	15.00	15.00	15.00	0.00	0.00	102.28	\$	1,800
5020 · Health Benefits - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59.16	0.00	59.16	\$	300
Total 5020 · Health Benefits	573.37	1,041.21	951.47	728.59	35.95	435.07	-85.56	832.94	289.35	4,802.39	\$	22,200
5030 · Professional Dev. & Training												
5031 · NeighborWorks Training	0.00	158.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	158.00	\$	7,500
5033 · TX Assoc. of CDC	66.23	0.00	0.00	0.00	0.00	1,052.89	236.00	0.00	0.00	1,355.12	\$	1,500
5034 · Other Training (unplanned)	0.00	79.00	199.00	0.00	50.00	0.00	0.00	0.00	24.00	352.00	\$	4,500
Total 5030 · Professional Dev. & Training	66.23	237.00	199.00	0.00	50.00	1,052.89	236.00	0.00	24.00	1,865.12	\$	13,500
5040 · Memberships												
5041 · TACDC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	0.00	250.00	\$	250
5042 · Lubbock Chamber of Commerce	0.00	0.00	0.00	0.00	0.00	318.00	0.00	0.00	0.00	318.00	\$	325
5043 · Neighborhoods, USA	0.00	0.00	0.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	\$	200
5045 · Misc. Membership Requests	0.00	0.00	0.00	0.00	0.00	75.00	0.00	0.00	0.00	75.00	\$	450
5046 · AJ Subscription	226.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	226.20	\$	250
5049 · Volunteer Center of Lubbock	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	\$	100
Total 5040 · Memberships	326.20	0.00	0.00	0.00	0.00	543.00	0.00	250.00	0.00	1,119.20	\$	1,575

North & East Lubbock CDC Profit & Loss

	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun 16	TOTAL	FY 15	5-16 Budget
5050 · Support (Professional) Services												
5051 · Legal Services	0.00	0.00	0.00	5,740.60	2,537.20	282.00	2,368.20	0.00	3,946.20	14,874.20	\$	18,500
5052 · Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,841.25	3,841.25	\$	6,000
5053 · Auditing Services	0.00	0.00	0.00	7,500.00	0.00	0.00	0.00	0.00	0.00	7,500.00	\$	7,500
5054 · Bank Fees	9.50	41.00	21.16	6.00	6.00	205.13	41.68	41.72	305.95	678.14	\$	800
Total 5050 · Support (Professional) Services	9.50	41.00	21.16	13,246.60	2,543.20	487.13	2,409.88	41.72	8,093.40	26,893.59	\$	32,800
5060 · Contractual Services												
5061 · Marlin Services	411.22	0.00	240.65	240.65	481.30	240.65	0.00	481.30	240.65	2,336.42	\$	3,300
5062 · Benckmark	55.73	69.65	50.36	44.06	66.85	65.20	139.88	58.61	42.95	593.29	\$	1,500
5063 · Website Developer Services	0.00	339.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	339.60	\$	675
Total 5060 · Contractual Services	466.95	409.25	291.01	284.71	548.15	305.85	139.88	539.91	283.60	3,269.31	\$	5,475
5070 ⋅ Office Operational Expenses												
5071 · Supplies	977.65	59.15	310.99	0.00	0.00	378.00	0.00	275.57	634.70	2,636.06	\$	3,800
5072 · Postage	0.00	0.00	201.55	12.60	0.00	0.00	0.00	12.81	142.00	368.96	\$	500
5073 · Printing Services	40.00	0.00	0.00	0.00	54.70	0.00	0.00	90.00	0.00	184.70	\$	200
5074 · Phone (AT&T)	580.49	230.49	230.49	821.84	321.84	416.47	374.49	395.14	91.14	3,462.39	\$	4,500
5075 · Network Services	110.00	330.00	0.00	0.00	0.00	0.00	0.00	0.00	236.18	676.18	\$	5,000
5076 · Computer Supplies & Servicing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220.00	818.23	1,038.23	\$	2,500
Total 5070 · Office Operational Expenses	1,708.14	619.64	743.03	834.44	376.54	794.47	374.49	993.52	1,922.25	8,366.52	\$	16,500
5080 · Housing/Credit Counseling												
5081 · Staff-time (Housing Counselor)	1,213.34	1,213.34	1,046.12	0.00	0.00	0.00	0.00	1,114.71	1,114.08	5,701.59		
5082 · Supplies & Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,171.30	1,171.30	\$	2,500
5083 · Counselor Max	101.34	83.05	77.10	78.60	595.00	64.70	49.80	24.90	0.00	1,074.49	\$	4,500
5084 · Financial Literacy Training	264.41	76.72	29.97	700.00	0.00	43.95	0.00	0.00	30.00	1,145.05	\$	1,500
Total 5080 · Housing/Credit Counseling	1,579.09	1,373.11	1,153.19	778.60	595.00	108.65	49.80	1,139.61	2,315.38	9,092.43	\$	8,500
5140 · Loan Payments												
5141 · Western National Bank	3,885.72	3,885.72	0.00	7,771.44	0.00	3,885.72	7,771.44	7,771.44	3,885.72	38,857.20	\$	40,000
Total 5140 · Loan Payments	3,885.72	3,885.72	0.00	7,771.44	0.00	3,885.72	7,771.44	7,771.44	3,885.72	38,857.20	\$	40,000
5150 · CCA Fundraiser Expenses												
5151 · Banquet Facility	0.00	0.00	0.00	0.00	0.00	400.00	400.00	2,795.66	0.00	3,595.66	\$	1,250
5152 · Postage, Printing & Marketing	0.00	0.00	0.00	0.00	0.00	32.39	590.02	1,113.00	0.00	1,735.41	\$	500
5153 · Food	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,173.70	7,000.00	9,173.70	\$	6,750
Total 5150 · CCA Fundraiser Expenses	0.00	0.00	0.00	0.00	0.00	432.39	990.02	6,082.36	7,000.00	14,504.77	\$	8,500
5160 · Donations												
5161 · Star Care	0.00	0.00	0.00	0.00	0.00	0.00	750.00	0.00	0.00	750.00		
5165 · Mid-year Budget (unanticipated)	282.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	582.73		
Total 5160 · Donations	282.73	0.00	0.00	0.00	0.00	0.00	750.00	0.00	300.00	1,332.73	\$	1,500

North & East Lubbock CDC Profit & Loss

	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun 16	TOTAL	FY 15	-16 Budget
5200 ⋅ King's Dominion												
5202 · Maintenance	192.84	178.57	143.05	126.34	100.05	75.86	76.10	75.13	1,660.00	2,627.94	\$	7,500
Total 5200 · King's Dominion	192.84	178.57	143.05	126.34	100.05	75.86	76.10	75.13	1,660.00	2,627.94	\$	7,500
6000 · Personnel (Salaries & Taxes)												
6001 · Executive Director	1,682.00	1,682.00	1,682.00	1,682.00	1,682.00	1,682.00	1,682.00	1,682.00	1,682.00	15,138.00		
6002 · Administrative Assistant	720.18	501.48	549.24	291.14	0.00	0.00	83.65	474.22	525.80	3,145.71		
Total 6000 · Personnel (Salaries & Taxes)	2,402.18	2,183.48	2,231.24	1,973.14	1,682.00	1,682.00	1,765.65	2,156.22	2,207.80	18,283.71		
6010 ⋅ Adopt-a-Spot Reserves												
6012 · Housing Rehab Materials	47.01	1,113.36	0.00	0.00	384.60	0.00	0.00	48.05	122.20	1,715.22	\$	28,000
6013 · Rehab - Dunbar-Manhattan Hghts	1,198.56	1,985.06	97.50	108.74	98.46	385.00	0.00	1,326.84	0.00	5,200.16	\$	8,500
Total 6010 · Adopt-a-Spot Reserves	1,245.57	3,098.42	97.50	108.74	483.06	385.00	0.00	1,374.89	122.20	6,915.38	\$	36,500
6020 · Community Meeting Materials												
6021 · Meeting Facilities	120.00	684.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	804.00	\$	4,500
6022 · Food, Supplies, Etc.	406.59	128.98	3.45	0.00	0.00	0.00	0.00	216.87	0.00	755.89	\$	4,500
Total 6020 · Community Meeting Materials	526.59	812.98	3.45	0.00	0.00	0.00	0.00	216.87	0.00	1,559.89	\$	9,000
6030 · Housing/Credit Counseling-2												
6031 · Staff-time (Housing Counselor)	1,213.34	1,213.34	1,046.12	0.00	0.00	0.00	0.00	1,112.81	1,114.08	5,699.69		
Total 6030 · Housing/Credit Counseling-2	1,213.34	1,213.34	1,046.12	0.00	0.00	0.00	0.00	1,112.81	1,114.08	5,699.69		
6040 · Volunteer Adminstration Program												
6041 · Training Volunteer Center LBK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	\$	500
6042 · Marketing & Outreach Supplies	0.00	58.58	79.49	0.00	0.00	0.00	0.00	0.00	24.99	163.06	\$	500
6043 · Ambassador T-Shirts	0.00	727.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	727.00	\$	1,500
Total 6040 · Volunteer Adminstration Program	0.00	785.58	79.49	0.00	0.00	0.00	0.00	0.00	64.99	930.06	\$	2,500
6050 ⋅ Referral Partner's Program												
6051 · Meeting materials, supplies, post	0.00	42.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42.94	\$	1,200
Total 6050 · Referral Partner's Program	0.00	42.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42.94	\$	1,200
6060 · Mahon Villas Redevelopment Init												
6062 · Legal Services -RE Transactions	0.00	1,151.23	0.00	1,130.48	0.00	2,205.59	94.00	94.00	0.00	4,675.30	\$	6,500
Total 6060 · Mahon Villas Redevelopment Init	0.00	1,151.23	0.00	1,130.48	0.00	2,205.59	94.00	94.00	0.00	4,675.30	\$	6,500
otal Expense	26,098.43	27,488.88	17,683.80	34,038.24	12,489.23	19,010.49	21,493.91	31,710.20	39,574.55	229,587.73		
	-26,098.43	-27,488.88	-17,683.29	-34,038.24	-12,489.23	-8,760.35	-4,183.91	-25,900.20	-39,559.42	-196,201.95		
	=5,555115		,	0 1,00012 1	12,100120	0,1 00.00	.,	==,====================================	00,000::=	100,201100		

North & East Lubbock CDC Profit & Loss

October 2015 through September 2016

October 201	5 through Se	FY 15-16			
	Jul 16	Aug 16	Sep 16	TOTAL	Budget
Income					
4001 · Sec. 380 GMA City of Lubbock	0.00	181,773.50	181,773.50	363,547.00	
4002 · Community Champion Awards Lunch	0.00	0.00	0.00	25,840.00	
4011 · Housing Counseling Grant (BBVA)	0.00	0.00	0.00	7,500.00	
4100 ⋅ Interest Income	0.00	0.00	0.00	0.78	
4101 · Other Income	45.56	20.00	0.00	110.56	
Total Income	45.56	181,793.50	181,773.50	396,998.34	
Gross Profit Expense	45.56	181,793.50	181,773.50	396,998.34	
5000 · Administration (Gov & Mgt)					
5001 · Board Meeting Expense	179.50	268.16	259.87	2,253.03	\$ 2,000
5003 · D&O and Liability Insurance	0.00	0.00	0.00	3,794.00	\$ 4,250
5004 · Administrative Services	0.00	208.00	0.00	538.90	\$ 300
5006 · Management Bus. Expenses	0.00	0.00	137.28	432.23	\$ 500
Total 5000 · Administration (Gov & Mgt)	179.50	476.16	397.15	7,018.16	\$ 7,050
5010 · Personnel (Salaries, Tax, Auto)					
5011 · Executive Director	5,046.00	5,046.00	5,046.00	60,552.00	\$ 80,752
5012 · Program Manager	1,096.98	1,096.98	1,096.98	8,993.67	\$ 45,000
5013 · Administrative Assistant	1,651.70	1,791.37	1,230.09	15,418.86	\$ 25,000
5014 · Payroll Taxes	976.50	1,007.48	690.26	10,165.48	\$ 12,500
5015 · Car Allowance	138.47	277.19	243.80	1,246.27	\$ 1,500
5017 · Administrative Intern	451.13	0.00	0.00	3,269.66	\$ -
Total 5010 · Personnel (Salaries, Tax, Auto)	9,360.78	9,219.02	8,307.13	99,645.94	\$ 164,752
5020 · Health Benefits					
5021 · Executive Director	420.07	407.33	489.11	5,074.28	\$ 6,900
5022 · Program Manager	28.04	1,365.38	362.20	1,743.18	\$ 6,600
5023 · Administrative Assistant	135.36	-9.78	992.26	2,067.82	\$ 6,600
5024 · Dental & Vision Admin Fee	15.00	0.00	187.92	335.20	\$ 1,800
5025 · Health Benefits Other	0.00	0.00	0.00	0.00	\$ 300
Total 5020 · Health Benefits	598.47	1,762.93	2,031.49	9,220.48	\$ 22,200
5030 · Professional Dev. & Training					
5031 · NeighborWorks Training	175.00	2,084.77	0.00	2,417.77	\$ 7,500
5031 · Neighborhoods, USA Annual Conf.	0.00	0.00	0.00	0.00	\$ 2,000
5033 · TX Assoc. of CDC	0.00	0.00	0.00	1,355.12	\$ 1,500
5034 · Other Training (unplanned)	379.00	174.92	0.00	905.92	\$ 4,500
Total 5030 · Professional Dev. & Training	554.00	2,259.69	0.00	4,678.81	\$ 15,500
5040 · Memberships					
5041 · TACDC	0.00	0.00	0.00	250.00	\$ 250
5042 · Lubbock Chamber of Commerce	0.00	0.00	0.00	318.00	\$ 325
5043 · Neighborhoods, USA	0.00	0.00	0.00	150.00	\$ 200
5044 · Sam's Club Membership	0.00	0.00	0.00	0.00	\$ 45
5045 · Misc. Membership Requests	0.00	0.00	0.00	75.00	\$ 450
5046 · AJ Subscription	0.00	281.64	0.00	507.84	\$ 250
5047 · Admin. Asst. Professional Mem.	0.00	0.00	0.00	0.00	\$ 400
5048 · Prog. Mgr. Professional Mem	0.00	0.00	0.00	0.00	\$ 800
5049 · Volunteer Center of Lubbock	0.00	100.00	0.00	200.00	\$ 100
5050-M · East Lubbock Comm.Alliance	0.00	50.61	0.00	50.61	\$ 500
Total 5040 · Memberships	0.00	432.25	0.00	1,551.45	\$ 3,320

North & East Lubbock CDC Profit & Loss

October 2015 through September 2016

October 2015 through September 2016										
	Jul 16	Aug 16	Sep 16	TOTAL	FY 15-16 Budget					
5050 · Support (Professional) Services										
5051 · Legal Services	0.00	3,460.00	0.00	18,334.20	. ,					
5052 · Accounting Services	0.00	0.00	0.00	3,841.25	\$ 6,000					
5053 · Auditing Services	0.00	0.00	0.00	7,500.00	\$ 7,500					
5054 · Bank Fees	35.66	234.88	0.00	984.42	\$ 800					
5050 · Support (Professional) Services - Other	0.00	0.00	59.00	59.00	\$ -					
Total 5050 · Support (Professional) Services	35.66	3,694.88	59.00	30,718.87	\$ 32,800					
5060 · Contractual Services										
5061 · Marlin Services	0.00	481.30	0.00	2,817.72	\$ 3,300					
5062 · Benckmark	97.12	103.81	131.11	925.33						
5063 · Website Developer Services	0.00	0.00	0.00	339.60						
Total 5060 · Contractual Services	97.12	585.11	131.11	4,082.65	\$ 5,475					
5070 · Office Operational Expenses										
5071 · Supplies	40.00	404.46	15.21	3,095.73	\$ 3,800					
5072 · Postage	0.00	141.00	12.80	522.76						
5073 · Printing Services	0.00	0.00	0.00	184.70						
5074 · Phone (AT&T)	313.50	336.79	351.92	4,464.60						
5075 · Network Services	236.07	0.00	0.00	912.25						
5076 · Computer Supplies & Servicing	0.00	0.00	0.00	1,038.23						
Total 5070 · Office Operational Expenses	589.57	882.25	379.93	10,218.27	\$ 11,500					
5080 · Housing/Credit Counseling										
5081 · Staff-time (Housing Counselor)	1,096.98	1,096.98	1,096.98	8,992.53						
5082 · Supplies & Postage	0.00	50.36	805.00	2,026.66						
5083 · Counselor Max	64.70	0.00	144.30	1,283.49						
5084 · Financial Literacy Training	350.00	882.49	160.99	2,538.53						
5085 · Training Services	350.00	0.00	0.00	0.00						
Total 5080 · Housing/Credit Counseling	1,861.68	2,029.83	2,207.27	16,336.26	\$ 13,500					
5140 · Loan Payments										
5141 · Western National Bank	0.00	3,885.72	3,885.72	46,628.64	\$ 40,000					
Total 5140 · Loan Payments	0.00	3,885.72	3,885.72	46,628.64	\$ 40,000					
5150 · CCA Fundraiser Expenses										
5151 · Banquet Facility, AV, Tech	0.00	0.00	0.00	3,595.66						
5152 · Postage/Print/Market, Misc.	0.00	0.00	0.00	1,735.41						
5153 · Catering	0.00	0.00	0.00	9,173.70						
5154 · Tenant User Liability Insurance	0.00	0.00	0.00	0.00						
Total 5150 · CCA Fundraiser Expenses	0.00	0.00	0.00	14,504.77	\$ 8,500					
5160 · Donations										
5161 · Star Care	0.00	0.00	0.00	750.00						
5165 · Mid-year Budget (unanticipated)	0.00	990.00	0.00	1,572.73						
Total 5160 · Donations	0.00	990.00	0.00	2,322.73	\$ 1,500					
5200 · King's Dominion										
5201 · HOME Funds (Construction)	0.00	0.00	0.00	0.00						
5202 · Maintenance	0.00	1,946.00	1,800.00	6,373.94						
5203 · Down Payment & Closing Cost Asst.	0.00	0.00	0.00	0.00						
Total 5200 · King's Dominion	0.00	1,946.00	1,800.00	6,373.94	\$ 19,500					

6000 · Personnel (Salaries & Taxes)

North & East Lubbock CDC Profit & Loss

October 2015 through September 2016

	Jul 16	Aug 16	Sep 16	TOTAL	Budget
6001 · Executive Director	1,682.00	1,682.00	1,682.00	20,184.00	\$ -
6002 · Administrative Assistant	932.90	1,649.10	1,218.90	6,946.61	\$ -
Total 6000 · Personnel (Salaries & Taxes)	2,614.90	3,331.10	2,900.90	27,130.61	\$ -
6010 · Adopt-a-Spot Reserves					
6012 · Down Payment & Closing Cost Assistance	0.00	0.00	0.00	0.00	\$ 20,000
6012 · Housing Rehab Materials	0.00	0.00	0.00	1,715.22	\$ 28,000
6013 · Rehab - Dunbar-Manhattan Hghts	1,372.24	0.00	313.17	6,885.57	\$ -
Total 6010 · Adopt-a-Spot Reserves	1,372.24	0.00	313.17	8,600.79	\$ 48,000
6020 · Community Meeting Materials					
6021 · Meeting Facilities	0.00	0.00	0.00	804.00	\$ 4,500
6022 · Food, Supplies, Etc.	0.00	0.00	0.00	755.89	\$ 4,500
Total 6020 · Community Meeting Materials	0.00	0.00	0.00	1,559.89	\$ 9,000
6030 · Housing/Credit Counseling-2					
6031 · Staff-time (Housing Counselor)	1,097.62	1,097.62	1,097.62	8,992.55	\$ -
Total 6030 · Housing/Credit Counseling-2	1,097.62	1,097.62	1,097.62	8,992.55	
6040 · Volunteer Adminstration Program					
6041 · Training Volunteer Center LBK	200.00	0.00	0.00	240.00	\$ 500
6042 · Marketing & Outreach Supplies	0.00	0.00	0.00	163.06	\$ 500
6043 · Ambassador T-Shirts	0.00	0.00	0.00	727.00	\$ 1,500
Total 6040 · Volunteer Adminstration Program	200.00	0.00	0.00	1,130.06	\$ 2,500
6050 ⋅ Referral Partner's Program					
6051 · Meeting materials, supplies, post	187.85	241.23	246.25	718.27	\$ 1,200
Total 6050 · Referral Partner's Program	187.85	241.23	246.25	718.27	\$ 1,200
6060 · Mahon Villas Redevelopment Init					
6061 · Community Meetings, Application Admin	0.00	0.00	0.00	0.00	\$ 750
6062 · Legal Services -RE Transactions	117.50	329.80	0.00	5,122.60	\$ 6,500
Total 6060 · Mahon Villas Redevelopment Init	117.50	329.80	0.00	5,122.60	\$ 7,250
Total Expense	18,866.89	33,163.59	23,756.74	306,555.74	
Net Income	-18,821.33	148,629.91	158,016.76	90,442.60	

FY 15-16

North & East Lubbock CDC Balance Sheet

		Oct 31, 15	Nov 30, 15	Dec 31, 15	Jan 31, 16	Feb 29, 16	Mar 31, 16	Apr 30, 16	May 31, 16	Jun 30, 16
ASSETS										
Current Assets	Descriptions									
Checking/Savings										
1000 · Prosperity Operating XXX9431	Unrestricted Operating Acct.	3,804.93	1,240.64	833.06	706.72	606.67	2,848.42	10,570.86	6,137.40	34,118.89
1001 · Prosperity Payroll XXX9351	Payroll	52,819.47	39,623.50	26,225.52	17,992.46	11,617.88	5,186.84	9,692.05	11,466.99	16,251.44
1002 · Prosperity Micro 23322985	Micro Savings	146.85	143.85	140.95	97.95	94.95	92.01	89.01	86.01	83.07
1003 · Prosperity Savings XXX5912	Savings	1,634.75	131.75	129.16	126.16	123.16	120.24	117.24	114.24	111.31
1005 · Prosperity-City Fund XXXXX1068	City Grant (GMA)	127,601.00	115,382.65	112,059.46	93,532.60	88,639.36	81,756.24	63,271.56	43,659.12	50,648.70
1006 · BBVA Compass XXXXXX2572	Housing Counseling Grant	0.00	0.00	0.00	0.00	0.00	7,300.87	7,215.39	7,154.77	6,110.16
Total Checking/Savings		186,007.00	156,522.39	139,388.15	112,455.89	101,082.02	97,304.62	90,956.11	68,618.53	107,323.57
Other Current Assets										
1100 · Due from Parkway Place		709.27	709.27	709.27	-7,062.17	-7,062.17	-10,947.89	-10,947.89	-10,947.89	-10,947.89
1110 · Due from NELI, Inc.		7,201.19	7,201.19	7,201.19	7,241.19	7,241.19	7,241.19	7,241.19	7,441.19	7,441.19
1200 · Accounts Receivable - EE		37,155.05	37,155.05	37,155.05	37,155.05	37,155.05	37,155.05	37,155.05	37,155.05	0.00
Total Other Current Assets		45,065.51	45,065.51	45,065.51	37,334.07	37,334.07	33,448.35	33,448.35	33,648.35	-3,506.70
Total Current Assets		231,072.51	201,587.90	184,453.66	149,789.96	138,416.09	130,752.97	124,404.46	102,266.88	103,816.87
Fixed Assets										
1700 · Equipment		26,571.98	26,571.98	26,571.98	26,571.98	26,571.98	26,571.98	26,571.98	26,571.98	26,571.98
1710 · Accumulated Depreciation		-21,628.98	-21,628.98	-21,628.98	-21,628.98	-21,628.98	-21,628.98	-21,628.98	-21,628.98	-21,628.98
Total Fixed Assets		4,943.00	4,943.00	4,943.00	4,943.00	4,943.00	4,943.00	4,943.00	4,943.00	4,943.00
Other Assets										
1500 · Investment in NELI		785,630.05	785,630.05	785,630.05	785,630.05	785,630.05	785,630.05	785,630.05	785,630.05	785,630.05
1600 · King's Dominion Land		181,779.84	181,779.84	181,779.84	181,779.84	181,779.84	181,779.84	181,779.84	181,779.84	181,779.84
1610 · King's Dominion Land - Res Lot		63,025.05	63,025.05	63,025.05	63,025.05	63,025.05	63,025.05	63,025.05	63,025.05	63,025.05
1615 · 1822 E Harvard Const Costs		123,408.40	123,408.40	123,408.40	123,408.40	123,408.40	123,408.40	123,408.40	25,765.40	25,765.40
Total Other Assets		1,153,843.34	1,153,843.34	1,153,843.34	1,153,843.34	1,153,843.34	1,153,843.34	1,153,843.34	1,056,200.34	1,056,200.34
TOTAL ASSETS		1,389,858.85	1,360,374.24	1,343,240.00	1,308,576.30	1,297,202.43	1,289,539.31	1,283,190.80	1,163,410.22	1,164,960.21
LIABILITIES & EQUITY										
Liabilities										
Current Liabilities										
Credit Cards										
2005 · Prosperity MasterCard 7066	Closed Dec. 2015	380.72	282.73	761.73	0.00	0.00	0.00	0.00	0.00	0.00
Total Credit Cards		380.72	282.73	761.73	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Liabilities										
2010 · Accrued Interest		1,175.18	1,175.18	1,175.18	1,175.18	1,175.18	1,175.18	1,175.18	1,175.18	1,175.18
2011 · Accrued Legal		2,506.33	506.33	506.33	506.33	506.33	506.33	506.33	506.33	506.33
2050 · Western Bank Loan - Current	reconciled at year-end	33,335.00	33,335.00	33,335.00	33,335.00	33,335.00	33,335.00	33,335.00	33,335.00	33,335.00
2300 · Payroll Liabilities		-20.81	81.45	151.50	287.77	1,403.13	2,500.36	335.76	241.38	2,128.68
2400 · Due to City of Lubbock CHDO		121,951.40	121,951.40	121,951.40	121,951.40	121,951.40	121,951.40	121,951.40	28,165.40	28,165.40
Total Other Current Liabilities		158,947.10	157,049.36	157,119.41	157,255.68	158,371.04	159,468.27	157,303.67	63,423.29	65,310.59
Total Current Liabilities		159,327.82	157,332.09	157,881.14	157,255.68	158,371.04	159,468.27	157,303.67	63,423.29	65,310.59

North & East Lubbock CDC Balance Sheet

		Oct 31, 15	Nov 30, 15	Dec 31, 15	Jan 31, 16	Feb 29, 16	Mar 31, 16	Apr 30, 16	May 31, 16	Jun 30, 16
Long Term Liabilities										
2100 · Western Bank Loan	Reconciled at year-end	207,204.62	207,204.62	207,204.62	207,204.62	207,204.62	207,204.62	207,204.62	207,204.62	207,204.62
Total Long Term Liabilities		207,204.62	207,204.62	207,204.62	207,204.62	207,204.62	207,204.62	207,204.62	207,204.62	207,204.62
Total Liabilities		366,532.44	364,536.71	365,085.76	364,460.30	365,575.66	366,672.89	364,508.29	270,627.91	272,515.21
Equity										
3000 · Fund Balance		994,198.30	994,198.30	994,198.30	994,198.30	994,198.30	994,198.30	994,198.30	994,198.30	1,033,420.41
32000 · Retained Earnings		55,226.54	55,226.54	55,226.54	55,226.54	55,226.54	55,226.54	55,226.54	55,226.54	55,226.54
Net Income		-26,098.43	-53,587.31	-71,270.60	-105,308.84	-117,798.07	-126,558.42	-130,742.33	-156,642.53	-196,201.95
Total Equity		1,023,326.41	995,837.53	978,154.24	944,116.00	931,626.77	922,866.42	918,682.51	892,782.31	892,445.00
TOTAL LIABILITIES & EQUITY		1,389,858.85	1,360,374.24	1,343,240.00	1,308,576.30	1,297,202.43	1,289,539.31	1,283,190.80	1,163,410.22	1,164,960.21

Note: The NELCDC balance sheet carried a receivable - 1200 - under 'other current assets' for \$37,155.05. On June 13, 2016 the NELCDC received payment on the insurance claim noted in last year's audit report. \$37,155.05 was disbursed over the NELCDC's city grant fund and payroll accounts and the difference was added to the fund balance as a prior period adjustment.

North & East Lubbock CDC Balance Sheet

As of September 30, 2016

Jul 31, 16

	As of September 30, 2016			
	Jul 31, 16	Aug 31, 16	Sep 30, 16	
ASSETS				
Current Assets				
Checking/Savings				
1000 · Prosperity Operating xxx9431	34,128.89	29,273.17	25,387.45	
1001 · Prosperity Payroll xxx9351	484.30	36,030.02	22,545.34	
1002 · Prosperity Micro xxxx2985	83.07	83.07	83.07	
1003 · Prosperity Savings xxx5912	111.31	111.31	111.31	
1005 · Prosperity-City Fund xxxxx1068	46,769.23	165,643.40	341,899.47	
1006 · BBVA Compass xxxxxx2572	5,436.21	4,518.14	3,480.85	
Total Checking/Savings	87,013.01	235,659.11	393,507.49	
Other Current Assets				
1100 · Due from Parkway Place	-10,947.89	-10,947.89	-10,947.89	
1110 · Due from NELI, Inc.	7,441.19	7,441.19	7,441.19	
1200 · Accounts Receivable - EE	0.00	0.00	0.00	
Total Other Current Assets	-3,506.70	-3,506.70	-3,506.70	
Total Current Assets	83,506.31	232,152.41	390,000.79	
Fixed Assets				
1700 · Equipment	26,571.98	26,571.98	26,571.98	
1710 · Accumulated Depreciation	-21,628.98	-21,628.98	-21,628.98	
Total Fixed Assets	4,943.00	4,943.00	4,943.00	
Other Assets				
1500 · Investment in NELI	785,630.05	785,630.05	785,630.05	
1600 · King's Dominion Land	181,779.84	181,779.84	181,779.84	
1610 · King's Dominion Land - Res Lot	63,025.05	63,025.05	63,025.05	
1615 · 1822 E Harvard Const Costs	25,765.40	25,765.40	25,765.40	
Total Other Assets	1,056,200.34	1,056,200.34	1,056,200.34	
TOTAL ASSETS	1,144,649.65	1,293,295.75	1,451,144.13	
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	83.81	100.00	173.00	
Total Accounts Payable	83.81	100.00	173.00	
Credit Cards				
2005 · Prosperity MasterCard 7066	0.00	0.00	0.00	
Total Credit Cards	0.00	0.00	0.00	
Other Current Liabilities				
2010 · Accrued Interest	1,175.18	1,175.18	1,175.18	
2011 · Accrued Legal	506.33	506.33	506.33	
2050 · Western Bank Loan - Curre	nt 33,335.00	33,335.00	33,335.00	
2300 · Payroll Liabilities	241.38	241.38	0.00	
2400 · Due to City of Lubbock CHO	28 ,165.40	28,165.40	28,165.40	
Total Other Current Liabilities	63,423.29	63,423.29	63,181.91	
Total Current Liabilities	63,507.10	63,523.29	63,354.91	
Long Term Liabilities	23,230	1	,	

6:09 PM 10/15/16 Accrual Basis

North & East Lubbock CDC Balance Sheet

As of September 30, 2016

	Jul 31, 16	Aug 31, 16	Sep 30, 16
2100 · Western Bank Loan	207,204.62	207,204.62	207,204.62
Total Long Term Liabilities	207,204.62	207,204.62	207,204.62
Total Liabilities	270,711.72	270,727.91	270,559.53
Equity			
3000 ⋅ Fund Balance	1,033,420.41	1,033,420.41	1,033,420.41
32000 · Retained Earnings	55,226.54	55,226.54	55,226.54
Net Income	-214,709.02	-66,079.11	91,937.65
Total Equity	873,937.93	1,022,567.84	1,180,584.60
TOTAL LIABILITIES & EQUITY	1,144,649.65	1,293,295.75	1,451,144.13